

# Mi Via Eligibility and Agencies

An overview of the annual eligibility process & organizations within Mi Via



CENTER FOR  
DEVELOPMENT  
& DISABILITY

Mi Via Consultants

## The Mi Via Waiver

Mi Via is a Medicaid program that allows Participants to direct their own services, with the help of a Mi Via Consultant and others. Participants work with a Mi Via Consultant to develop and implement a Service and Support Plan (SSP) and budget that meets their needs. The waiver uses Medicaid funding for services, and there are rules and regulations about who is eligible and what services & supports may be purchased.

## Medical and Financial Eligibility

Each year waiver participants must renew their Medical and Financial Eligibility. Paperwork must be submitted and approved before the Participant's SSP & budget can be approved. The Participant is responsible for submitting the documents within required timelines.

- For **Medical Eligibility**, Participants receive the Level of Care (LOC) Abstract and History and Physical (H&P) forms in the mail. They make an appointment with their Personal Care Physician (PCP) or doctor to have the forms completed. These forms are submitted for review. Additionally, someone from Goodwill will schedule a time to do an In-Home Assessment to help determine medical eligibility. The Medically Fragile Case Management Program (MFCMP) reviews and approves the medical eligibility for Participants from the Medically Fragile (MF) waiver.
- For **Financial Eligibility**, Participants submit paperwork to the Income Support Division (ISD) office regarding their income and assets. Participant's bank accounts may not have more than \$2,000 at any time to maintain financial eligibility.

## Who will I work with in Mi Via?

- **Your Mi Via Consultant.** UNM Center for Development and Disability (CDD) Mi Via Consultants. The Consultant is here to educate, guide and assist you.
- **Comagine (formerly Qualis)** – The Third Party Assessor (TPA) who reviews the Level of Care (LOC) to determine medical eligibility. They also review and approve the plan & budget.
  - **Goodwill** – Contracted by Comagine to conduct an In-Home Assessment to help determine medical eligibility. They will call to schedule an appointment.
- **Conduent** – The Financial Management Agency (FMA) who manages all the employment paperwork, including Employee and Vendor packets, Payment Request Forms (PRF) and Timesheets. Participants and those who are working with them use the computer program FOCO for timesheets & managing budget expenditures.
  - **TNT** – Contracted by Conduent to print checks.
- Any **Vendor** agencies you choose to work with to buy services or goods.
- The **Medicaid MCO** you selected, along with your care coordinator.
- **The State of New Mexico** has several departments you may interact with, including:
  - Department of Health (DOH) Developmental Disabilities Supports Division (DDSD) Mi Via Waiver Unit & Regional Office Liaisons
  - Income Support Division (ISD) and the IC Waiver Unit

## Questions?

**Call us.**

**UNM CDD**

**Mi Via Consultants**

**866-383-3820**

Fax: 505-272-5883

[www.cdd.unm.edu/mivia](http://www.cdd.unm.edu/mivia)

## Red or Green?



*Mi Via is about making choices.*

*The symbol of the red and green chiles are often used in Mi Via to illustrate participants being able to make choices about their services and supports.*



## Mi Via Website

[www.mivianm.org](http://www.mivianm.org)

Newsletters are under  
*Publications*

## Conduent

Mi Via FMA

866-916-0310

Fax: 866-302-6787

[mi.via@conduent.com](mailto:mi.via@conduent.com)

Self-Direction FMA Forms

<https://nmmedicaid.portal.conduent.com/static/ProviderInformation.htm#Self-DirectionForms>

## ISD Customer Support

800-283-4465

[www.hsd.state.nm.us/LookingForAssistance/Income\\_Support.aspx](http://www.hsd.state.nm.us/LookingForAssistance/Income_Support.aspx)

