

Name: _____ Application Date: _____

Initial privileges (initial appointment)

| Requested

Renewal of privileges (reappointment)

| Requested

Expansion of privileges (modification)

| Requested

Dental Location(s): Dental Clinics ASC

Instructions

Applicant: Check off the “Requested” box for each privilege requested. Applicants have the burden of producing information deemed adequate by the UNMMG Board for a proper evaluation of current competence, current clinical activity, and other qualifications and for resolving any doubts related to qualifications for requested privileges.

Department Chair & Clinic Medical Director: Check the appropriate box for recommendation on the last page of this form. If recommended with conditions or not recommended, provide condition or explanation on the last page of this form.

Other Requirements

1. Note that privileges granted may only be exercised at UNMMG clinics that have the appropriate equipment, license, staff and other support required to provide the services defined in this document. Site-specific services may be defined in clinic or department policy.
2. This document defines qualification to exercise clinical privileges. The applicant must also adhere to any additional organizational, regulatory, or accreditation requirements that the organization is obligated to meet.

UNM Medical Group, Inc., is a part of an association of healthcare providers established by the UNM Health Sciences Center Board of Directors under and pursuant to the provisions of the Review Organization Immunity Act, Section 41-9-1 et seq., NMSA 1978 ("ROIA"). The information and materials identified in this document were prepared for the purposes of peer review as described and defined in ROIA and are, therefore, confidential and not to be disclosed except as provided in ROIA.

Page 1 of 16 Initials _____

Policies Governing Scope of Practice

Medical Record Charting Responsibilities

Clearly, legibly, completely, and in timely fashion describe each service the provider provides to a patient in the clinic and relevant observations. Standard rules regarding authentication of, necessary content of, and required time frames for preparing and completing the medical record and portions thereof are applicable to all entries made.

Periodic Competence Assessment

Applicants must also be able to demonstrate they have maintained competence based on unbiased, objective results of care according to the Practice Oversight Committee's existing quality assurance mechanisms and by showing evidence that they have met the continued competence requirements established by the state licensing authority, applicable to the functions for which they are seeking to provide at this clinic. In addition, continuing education related to the specialty area of practice is recommended/required as mandated by licensure.

Qualifications for Oral and Maxillofacial Surgery

Initial privileges: To be eligible to apply for privileges in oral and maxillofacial surgery, the applicant must meet the following criteria:

Successful completion of an accredited residency in oral and maxillofacial surgery that includes training for procedures of the soft and hard tissues as well as history and physicals and/or successful completion of an accredited residency in dental anesthesiology

AND

Current certification or active participation in the examination process leading to certification in oral and maxillofacial surgery by the American Board of Oral and Maxillofacial Surgery.

AND

Required Current Experience: Demonstrated current competence and evidence of the performance of an adequate volume of experience in each of the major surgery categories (trauma, pathology, orthognathic surgery, reconstructive and cosmetic surgery) for which privileges are requested or successful completion of a CODA accredited residency in the past 12 months.

Renewal of privileges: To be eligible to renew privileges in oral and maxillofacial surgery, the applicant must meet the following criteria:

Current demonstrated competence and an adequate volume of experience (6 cases in each of the major surgery categories - trauma, pathology, orthognathic, reconstructive and cosmetic) with acceptable results, reflective of the scope of privileges requested, for the past 24 months based on results of ongoing professional practice evaluation and outcomes. Evidence of current physical and mental ability to perform privileges requested is required of all applicants for renewal of privileges.

CORE PRIVILEGES: Oral & Maxillofacial Surgery Core Privileges

Evaluate, diagnose, treat and provide consultation to patients of all ages with pathology, injuries, and disorders of both the functional and aesthetic aspects of the hard and soft tissues of the head, mouth, teeth, gums, jaws, and neck, perform surgical procedures and post-operative management. Assess, stabilize, and determine disposition of patients with emergent conditions consistent with medical staff policy regarding emergency and consultative call services. The core privileges in this specialty include the procedures on the attached procedure list and such other procedures that are extensions of the same techniques and skills.

 Requested**Oral & Maxillofacial Surgery Core Procedures**

This list is a sampling of procedures included in the core. This is not intended to be an all-encompassing list, but rather is reflective of the categories/types of procedures included in the core.

To the applicant: If you wish to exclude any procedures, please strike through those procedures that you do not wish to request, then initial and date.

1. Perform history and physical exam
2. Alveolar cleft reconstruction
3. Biopsy of hard and soft tissue of the maxillofacial regions
4. Caldwell Luc procedure
5. Dental Implant surgery
6. Dentoalveolar surgery: includes management of odontogenic infections; erupted, unerupted, and impacted teeth, including third molar extractions and defects and deformities of the dentoalveolar complex, Surgical extractions, alveoplasty, removal of impacted teeth. Surgical exposure of impacted teeth, excision of palatal tori, lingual tori, exostosis of the alveolar bone
7. Intra and extraoral procedures:
 - a. Deep space infections
 - b. Minor and major cysts and tumors
 - c. Lacerations of the face, head, neck and oral cavity
 - d. Sublingual gland surgery including excision of ranula
 - e. Excision of submandibular gland
 - f. Repair of oral antral fistula
 - g. Salivary duct surgery
 - h. Resection of local malignant tumors of the mouth and jaws
 - i. Maxillectomy and mandibulectomy

Continued...

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Page 4 of 16 Initials _____

8. Orthognathic surgery includes: the surgical correction of functional and aesthetic orofacial and craniofacial deformities of the mandible, maxilla, zygoma, and other facial bones. Surgical procedures include: ramus and body procedures; subapical segmental osteotomies; LeFort I, II, and *III procedures; and craniofacial operations.
9. Pathology includes: major maxillary sinus procedures, treatment of temporomandibular joint pathology, cystectomy of bone and soft tissue, sialolithotomy, sialoadenectomy, management of head and neck infection, including incision and drainage procedures, fifth nerve surgery and surgical management of benign and malignant neoplasms.
10. Palatoplasty of the hard palate: including tongue flap and rotational flaps, closure of oral nasal fistula
11. Placement of alloplastic implants in the maxillofacial region
12. Preprosthetic surgery:
 - a. Bone graft
 - b. Skin graft
 - c. Vestibuloplasty
13. Reconstructive surgery: includes bone grafting and soft tissue grafting procedures and the insertion of implants. Distant bone graft sites may include but are not limited to the calvaria, rib, ilium, fibula and tibia. Distant soft tissue grafts include but are not limited to cartilage, skin, fat, nerve & fascia. Reconstructive procedures include but are not limited to vestibuloplasties; augmentation procedures; temporomandibular joint reconstruction; management of continuity defects; insertion of craniofacial implants; facial cleft repair; and other reconstructive surgery of the oral and maxillofacial region.
14. Trauma surgery includes: tracheostomies, open and closed reductions of fractures of the mandible, maxilla, zygomatico-maxillary, nose, naso-frontal-orbital-ethmoidal and midface region and repair of facial, oral, soft tissue injuries and injuries to specialized structures.

Special Non- Core Privileges (See Specific Criteria)

If desired, non-core privileges are requested individually in addition to requesting the core. Each individual requesting non-core privileges must meet the specific threshold criteria governing the exercise of the privilege requested including training, required experience, and maintenance of clinical competence.

Qualifications for Cosmetic Oral & Maxillofacial Surgery

Criteria: Successful completion of a CODA accredited fellowship in cosmetic oral and maxillofacial surgery or the equivalent in training and experience.

AND

Required current experience: Demonstrated current competence and evidence of the performance of an adequate volume of facial cosmetic surgery procedures with acceptable results, in the past 12 months or completion of training in the past 12 months.

Renewal of privileges: Demonstrated current competence and evidence of the performance of an adequate volume of facial cosmetic surgery procedures with acceptable results in the past 24 months based on results of ongoing professional practice evaluation and outcomes.

NON- CORE PRIVILEGES: Facial Cosmetic Surgery

Includes but is not limited to blepharoplasty, brow lifts, treatment of skin lesions, skin resurfacing, cheiloplasty, genioplasty, liposuction, otoplasty, rhinoplasty and rhytidectomy

Requested

Qualifications for Craniofacial and Pediatric Oral & Maxillofacial Surgery

Criteria: Successful completion of a CODA accredited fellowship in craniofacial and pediatric oral and maxillofacial surgery or the equivalent in training and experience.

AND

Required current experience: Demonstrated current competence and evidence of the performance of an adequate volume of craniofacial surgery procedures with acceptable results, in the past 12 months or completion of training in the past 12 months.

Renewal of privileges: Demonstrated current competence and evidence of the performance of an adequate volume of craniofacial surgery procedures with acceptable results in the past 24 months based on results of ongoing professional practice evaluation and outcomes.

NON-CORE PRIVILEGES: Cleft and Craniofacial Surgery

Includes correction of primary cleft lip and palate; velopharyngeal incompetence; residual cleft lip and/or nasal deformities (secondary); maxillary alveolar cleft; residual maxillofacial skeletal deformities (secondary); craniofacial deformities (intracranial approach); orbital and naso-orbital deformities.

Requested

Qualifications for Maxillofacial Oncology

Criteria: Successful completion of a CODA accredited fellowship in oral and maxillofacial oncology or the equivalent in training and experience.

AND

Required current experience: Demonstrated current competence and evidence of the performance of an adequate volume of oral maxillofacial oncology procedures with acceptable results, in the past 12 months or completion of training in the past 12 months.

Renewal of privileges: Demonstrated current competence and evidence of the performance of an adequate volume of oral maxillofacial oncology procedures with acceptable results in the past 24 months based on results of ongoing professional practice evaluation and outcomes.

NON-CORE PRIVILEGES: Oral & Maxillofacial Oncology

Includes excision of malignant tumors; major soft tissue excision for benign or malignant tumors, e.g. hemiglossectomy, floor of mouth excision, parotidectomy, submandibular gland incision; jaw excision for benign and malignant disease, e.g. marginal or segmental mandibulectomy, partial maxillectomy; neck dissection.

Requested

Qualifications for Maxillofacial Trauma

Criteria: Successful completion of a CODA accredited fellowship in maxillofacial trauma or the equivalent in training and experience.

AND

Required current experience: Demonstrated current competence and evidence of the performance of an adequate volume of maxillofacial trauma procedures with acceptable results, in the past 12 months or completion of training in the past 12 months.

Renewal of privileges: Demonstrated current competence and evidence of the performance of an adequate volume of oral maxillofacial oncology procedures with acceptable results in the past 24 months based on results of ongoing professional practice evaluation and outcomes.

NON-CORE PRIVILEGES: Maxillofacial Trauma

Includes midfacial fractures, upper facial fractures including frontal sinus; major soft tissue injuries.

Requested

Qualifications for Use of laser

Criteria: Successful completion of an approved residency in a specialty or subspecialty that included training in laser principles or completion of an approved 8- to 10-hour continuing medical education course that included training in laser principles. In addition, an applicant for privileges should spend time after the basic training course in a clinical setting with an experienced operator who has been granted laser privileges acting as a preceptor. Practitioner agrees to limit practice to only the specific laser types for which he or she has provided documentation of training and experience. The applicant must supply a certificate documenting that he or she attended a wavelength and specialty-specific laser course and also present documentation as to the content of that course.

AND

Required current experience: Demonstrated current competence and evidence of the performance of an adequate volume of procedures with acceptable results, in the past 12 months or completion of training in the past 12 months.

Renewal of privileges: Demonstrated current competence and evidence of the performance of an adequate volume of procedures with acceptable results in the past 24 months based on results of ongoing professional practice evaluation and outcomes.

NON-CORE PRIVILEGES: Use of Laser

Requested

NON-CORE PRIVILEGES: *Minimal (CS I) Sedation*

Qualifications for Minimal Sedation

Initial Applicant - To be eligible to apply for privileges in minimal sedation, the initial applicant must meet the following criteria:

DDS or DMD

AND

Applicant will need formal class/training program in nitrous and enteral sedation.

And

Basic Life Support

And

Permit by New Mexico Dental Board

NON-CORE PRIVILEGES: *Minimal (CS I) Sedation*

Minimal sedation: A drug-induced depression of consciousness during which patients respond purposefully to verbal commands, either alone or accompanied by light tactile stimulation. No interventions are required to maintain a patent airway, and spontaneous ventilation is adequate. Cardiovascular function is usually maintained. Practitioners must be competent to rescue patients from a more profound level of sedation, which may involve airway support. Privileged providers may administer or supervise qualified allied health professionals in the administration of moderate sedation. Moderate sedation may only be administered in accordance with relevant UNMMG Dental policies and procedures

Requested

NON-CORE PRIVILEGES: *Moderate (CS II) Sedation****Qualifications for Moderate Sedation***

Initial Applicant - To be eligible to apply for privileges in moderate/conscious sedation, the initial applicant must meet the following criteria:

DDS or DMD

AND

Formal class/training program in sedation and airway management, or residency-based educational training

AND

Supervised clinical training or practice

AND

Age-appropriate ALS (ACLS or PALS) certification

AND

Successful completion of written competency in Moderate/Conscious Sedation module and posttest every two years

Required previous experience: Applicants must be able to demonstrate active clinical practice since completion of training, reflective of the scope of privileges requested, or supervised clinical practice if training completed within the past 12 months.

Continued...

Reappointment (Renewal of Privileges) Requirements - To be eligible to renew privileges in moderate/conscious sedation, the reapplicant must continue to meet the appointment criteria and must meet the following maintenance of privilege criteria:

Renewal of written competency in Moderate/Conscious Sedation module and post test

AND

Maintenance of age-appropriate ALS (Current ACLS or PALS) certification.

AND

Current demonstrated competence and an adequate volume of experience with acceptable results, reflective of the scope of privileges requested, for the past 24 months based on results of ongoing professional practice evaluation and outcomes.

NON-CORE PRIVILEGES: *Moderate (CS II) Sedation*

Moderate/Conscious Procedural sedation A drug-induced depression of consciousness during which patients respond purposefully to verbal commands, either alone or accompanied by light tactile stimulation. No interventions are required to maintain a patent airway, and spontaneous ventilation is adequate. Cardiovascular function is usually maintained. Practitioners must be competent to rescue patients from a more profound level of sedation, which may involve airway support. Privileged providers may administer or supervise qualified allied health professionals in the administration of moderate sedation. Moderate sedation may only be administered in accordance with relevant UNMMG Dental policies and procedures.

These procedures do not apply to anxiolysis (minimal sedation) or for sedation used for therapeutic management of pain control or management of seizures. The qualified dental provider managing the anesthesia care of the patient receiving moderate sedation must have no other responsibilities that would require leaving the patient unattended or compromising continuous patient monitoring for the duration of the procedure.

Requested

Qualifications for Deep Sedation/General Anesthesia [Dental Medicine Department]

Qualifications: To administer deep sedation/general anesthesia in the oral surgery/dental clinic, the dental anesthesia professional provider must satisfy the following criteria:

- Completed a residency training program of two years or more in general anesthesia.
- Without a dedicated anesthesia residency, the individual must be able to document their residency had the equivalent time and training in general anesthesia.
- Requires a general anesthesia certification permit by the New Mexico State Board of Dental Healthcare
 - The New Mexico State Board required elements for general anesthesia permit.
 - Completion of an advanced training program in anesthesia per ADA guidelines for teaching and comprehensive control of anxiety and pain in dentistry.
 - Completion of a post-doctoral training program, which affords comprehensive and appropriate training in adult and pediatric cases necessary to administer and manage general anesthesia.
- Board Certification/Recertification: Must be admissible or certified by a National certifying board and must maintain board certification:
 - With the National Board of Anesthesiology or National Dental Board of Anesthesiology or American Dental Board of Anesthesiology.

Required current experience: Demonstrated current competence and evidence of the performance of an adequate volume of procedures with acceptable results, in the past 12 months or completion of training in the past 12 months.

Renewal of privileges: Demonstrated current competence and **evidence** of the performance of an adequate volume of procedures with acceptable results in the past 24 months based on results of ongoing professional practice evaluation and outcomes.

Continued...

NON-CORE PRIVILEGES: Deep Sedation/General Anesthesia

Represents a drug-induced depression of consciousness during which patients cannot be easily aroused but will respond purposefully following repeated or painful stimulation. The ability to independently maintain ventilatory function may be impaired. Patients may require assistance in maintaining a patent airway and spontaneous ventilation may be inadequate. Cardiovascular function is usually maintained but may be impaired. If the patient loses consciousness and the ability to respond purposefully, the anesthesia care is a general anesthetic, irrespective of whether airway instrumentation is required. Unrestricted general anesthesia shall only be administered by dental anesthesia professionals within their scope of practice.

These procedures do not apply to anxiolysis (minimal sedation) or conscious (moderate) sedation, or for sedation used for therapeutic management of pain control or seizures. The qualified dental provider managing the anesthesia care of the patient receiving deep sedation must have no other responsibilities that would require leaving the patient unattended or compromising continuous patient monitoring for the duration of the deep sedation episode. Privileged providers may administer or supervise qualified allied health professionals in the administration of Deep Sedation or General Anesthesia.

Requested

Acknowledgment of Practitioner

I have requested only those privileges for which by education, training, current experience, and demonstrated performance I am qualified to perform and for which I wish to exercise at UNMMG Clinics, and I understand that:

- a. In exercising any clinical privileges granted, I am constrained by UNMMG Clinic and medical staff policies and rules applicable to generally and any applicable to the particular situation.
- b. Any restriction on the clinical privileges granted to me is waived in an emergency situation, and in such situation my actions are governed by the applicable section of the medical staff bylaws or related documents.

Signed _____ Date _____

Signatures

I have reviewed the requested clinical privileges and supporting documentation for the above-named applicant and make the following recommendation(s):

- Recommend all requested privileges.
 Recommend privileges with the following conditions/modifications:
 Do not recommend the following requested privileges:

Notes: _____

Department Chair: (print & sign) _____ Date: _____

Clinic Medical Director: (print & sign) _____ Date: _____

CMO or ACMO _____ Date: _____

Criteria Approved by UNMMG Executive Committee on *5/28/15*