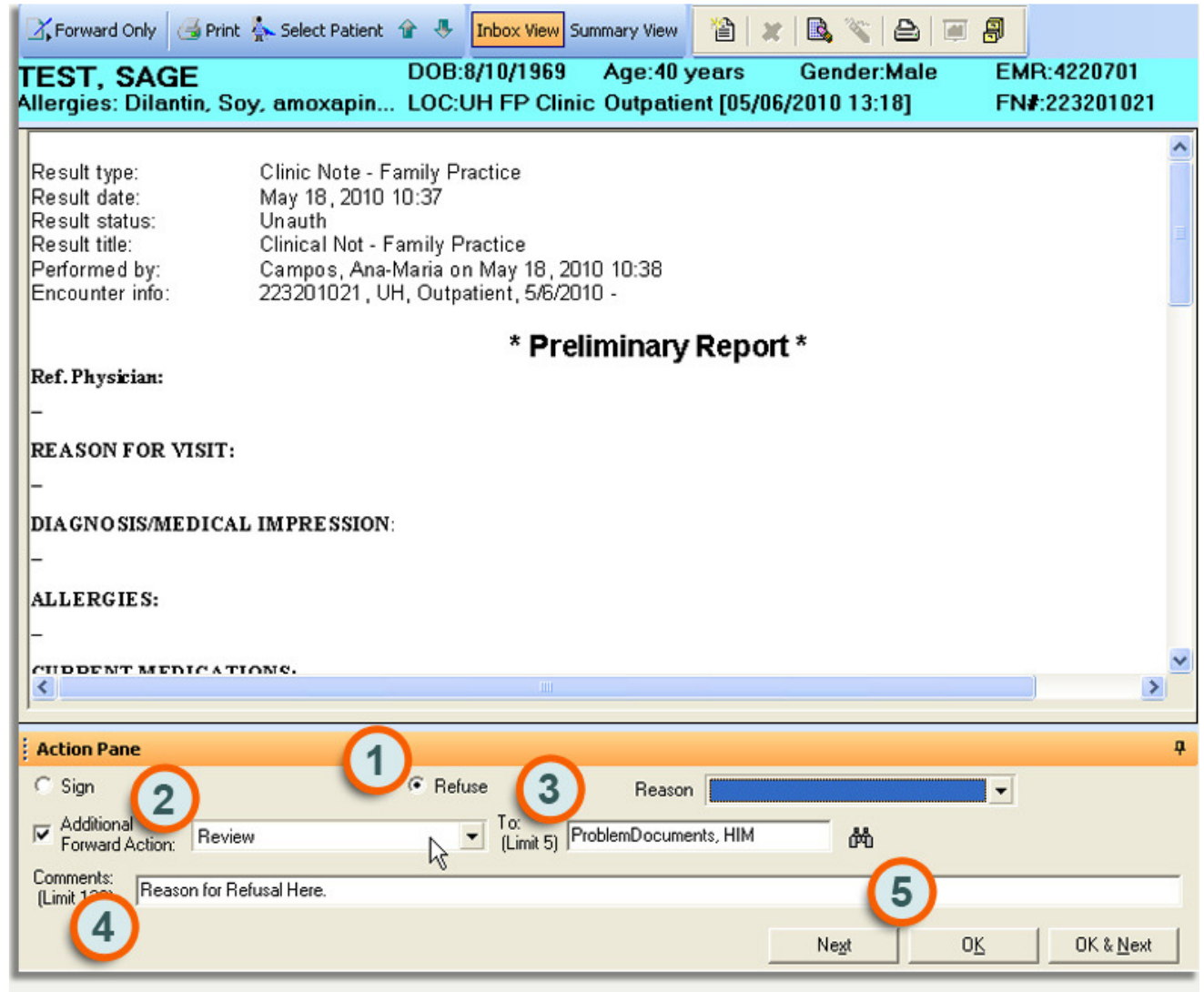


Upon review of the document, if the patient name, date of service, or physician is incorrect, select the **Refuse** option.

1. In the Action Pane, click **Refuse**.

NOTE: Please do not use the **Reason** field.

2. Select **Review** from the **Additional Forward Action** dropdown list.
3. Type name of physician responsible for documentation or if unknown type **ProblemDocuments, HIM** in the **To:** field.
4. Type the reason for refusal in the **Comments** field. This is required.
5. Click **OK** to complete refusal.



Forward Only | Print | Select Patient | **Inbox View** | Summary View

TEST, SAGE DOB:8/10/1969 Age:40 years Gender:Male EMR:4220701
 Allergies: Dilantin, Soy, amoxapin... LOC:UH FP Clinic Outpatient [05/06/2010 13:18] FN#:223201021

Result type: Clinic Note - Family Practice
 Result date: May 18, 2010 10:37
 Result status: Unauth
 Result title: Clinical Not - Family Practice
 Performed by: Campos, Ana-Maria on May 18, 2010 10:38
 Encounter info: 223201021, UH, Outpatient, 5/6/2010 -

*** Preliminary Report ***

Ref. Physician:
 -

REASON FOR VISIT:
 -

DIAGNOSIS/MEDICAL IMPRESSION:
 -

ALLERGIES:
 -

CURRENT MEDICATIONS:
 -

Action Pane

Sign **1** Refuse Reason:

2 Additional Forward Action: Review To: (Limit 5) **3** ProblemDocuments, HIM

Comments: (Limit 128) **4** Reason for Refusal Here. **5**

Next OK OK & Next