

Regular Meeting of the Board of Directors
Minutes
April 10, 2024
8:00am – 10:00am
Via Zoom

MEMBERS PRESENT: Christopher Arndt, M.D.
James Chodosh, M.D.
Chandra Cullen, M.D.
Dale Dekker, AIA
Nancy Joste, M.D.
Elizabeth Lawrence, M.D.
Michael Richards, M.D.
Aimee Smidt, M.D.

MEMBERS ABSENT: Patricia Finn, M.D. (Chairperson)
Mark Unruh, M.D.

OFFICERS PRESENT: Gary Mlady, M.D., Interim President & CEO
Jill Klar, COO
Jennifer Phillips, M.D., CMO
Jared Udall, CFO
Cory McDowell, Secretary

OFFICERS ABSENT: N/A

OTHERS PRESENT: Renee Ayala
Andy Baatz
Laura Comstock
Richard Fortescue
Kristin Gates
Helen Villarreal-Nielsen
Deborah Stephenson
Elizabeth Muller
John-Paul Montoya
Mary Swanson
Betty Chang, MD
Rebecca Napier
Matthew Rosebrough
Erica Richards
Quinn Mander
Debra Padilla
Jessa Zenor-Mckelvey
Laura Lerdall (Scribe)

GUESTS: N/A

I.	Call to Order and Confirmation of Quorum (<i>Michael Richards, M.D.</i>)	Action
	Dr. Michael Richards called the meeting to order at 8:03am. Quorum was noted.	
II.	Opening Comments (<i>Michael Richards, M.D.</i>)	Information
	Dr. Michael Richards welcomed attendees to the meeting.	
III.	Approval of Consent Agenda (<i>Michael Richards, M.D.</i>)	Action
	Dr. Michael Richards presented the following items for approval as part of the Consent Agenda: A. Finance Committee Meeting Minutes for: 1. February 7, 2024 2. March 6, 2024 B. Operations Committee Minutes 1. January 24, 2024 C. COO/CMO Report	Dr. Michael Richards requested a motion to approve the consent agenda. Dr. Christopher Arndt made the motion & Dr. Elizabeth Lawrence seconded the motion. Motion carried with no discussion or opposition.
IV.	Approval of Board Meeting Minutes (<i>Michael Richards, M.D.</i>)	Action
	Dr. Patricia Finn presented the UNMMG Board Meeting minutes for the February 14, 2024 meeting for approval.	Dr. Michael Richards requested a motion to approve the February 14, 2024 meeting minutes. Dr. Elizabeth Lawrence made a motion to approve and Dr. Christopher Arndt seconded the motion. Motion carried with no opposition or discussion.
VI.	Public Comment	Information
	Dr. Michael Richards asked if there was any public comment for this meeting.	

	No public comment was received for this meeting.	
VII.	Administrative Reports	Action
	<p>A. Chief Financial Officer Report (<i>Jared Udall</i>)</p> <p>1. Financial & Revenue Cycle Report (Action) Mr. Udall presented Financial Highlights through February 2024 reviewing slides that were provided in advance to the Board. Anticipated results from March 2024 were also shared.</p> <p>Mr. Udall provided basic assumptions and outcomes of the FY25 Budget which includes approximately 4.8% increase in Work RVU's (Relative Value Units) which is inclusive of a 3.4% Medicare conversion factor.</p> <p>Mr. Udall related that also covered in the FY25 budget is the 3% annual increase estimated at approximately \$720,000.</p> <p>Additionally, Mr. Udall discussed specific information related to IDX Optimization with attendees and explained that the expense of about \$3.1M will be covered by the use of reserves for the FY5. Also discussed was the estimated return on investment for the IDX Optimization that is going to improve the revenue cycle, improved efficiency and get us closer to industry standards.</p> <p>Discussion followed.</p> <p>B. Chief Executive Officer Report (<i>Gary Mlady, M.D.</i>) (Information) Interim President and CEO Dr. Gary Mlady presented slides to the attendees which were provided to the Board in advance of the meeting.</p> <p>Dr. Mlady began his acknowledgement and congratulations to Jennifer Kaplan who is our APP lead over surgery who has been elected to the Board of Directors for the New Mexico Nurses Association.</p> <p>Dr. Mlady also welcomed new managers to their positions.</p> <p>Provided to attendees in advance of the meeting was UNMMG Clinic Improvement Initiatives that are under way and also anticipated in the near future. Dr. Mlady outlined what has been completed so far, including the specific clinics that have implemented new processes and what lays ahead for other clinics.</p> <p>C. Physician Advisory Group (PAG) Update (<i>Elizabeth Lawrence, M.D.</i>) (Information) Dr. Lawrence provided an update on recent PAG meetings and presented a slide deck for attendees. Dr. Lawrence noted that an update to the PAG Charter was in the works that will be brought forward to the Dean's Advisory Committee for review.</p> <p>Dr. Lawrence also provided a summary of PAG Priorities on the horizon. There will also be hybrid PAG meetings starting in June.</p>	<p>Dr. Michael Richards called for a motion to accept the Financial and Revenue Cycle Report which was so moved by Dr. James Chodosh and seconded by Dr. Christopher Arndt. The motion was passed with no objections.</p>

D. Updated Policies, Procedures, Standing Orders and Privilege Sets (*Jennifer Phillips, M.D.*) (Action)

Dr. Phillips presented the Updated Policies, Procedures, Standing Orders and Privilege Sets for approval by the Board which was provided to them in advance of the meeting. The New and Updated Policies and Standing Orders included:

Updated Policies and Procedures:

- 14008 – The Young Adults Living with HIV Program
- 14007 – Pediatric Infectious Disease Clinic
- SOP 3 – Definition of 340B Eligible Patient

Standing Orders:

Standing Order for HIV Prevention (PEP and PrEP) Baseline and Monitoring Labs.

A call for a motion to accept the New Policies and Procedures, Updated Policies and Procedures and Standing Orders was made. Dr. James Chodosh made the motion, Dr. Elizabeth Lawrence seconded. The motion carried with no discussion or objection.

E. CMO Quality Report (*Jennifer Phillips, MD*)

Dr. Phillips presented the CMO Quality report for approval by the Board which was provided to them in advance of the meeting.

Dr Phillips encouraged attendees to share a newly constructed and approved flier about learners that they've worked on in the academic engagement committee with Medical Group. The flier illustrates the scrubs colors requirements.

Medication Reconciliation and patient volume was discussed as well as root causes were requested to be addressed further at the next Board meeting.

A call for a motion was made to accept the CMO Quality Report was made. Dr. James Chodosh made the motion and Dr. Elizabeth Lawrence seconded the motion. The motion carried with no discussion or objection.

F. Practice Oversight Committee (*Jennifer Phillips, MD*)

1. UNMMG Draft Fourth Amended POC Charter

Dr. Phillips presented the newly revised Fourth Amended and Restated Charter for Practice Oversight Committee for Board Approval. The redline and clean versions of the documents were provided to the Board in advance of the meeting.

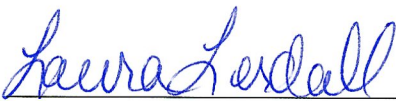
A call for a motion was made to accept the proposed

	<p>Of note, Dr. Phillips asked to make a change to the Charter that would remove the title Associate Chief Medical Officer and re-badge it to Executive Medical Director.</p> <p>Dr. Phillips also pointed out a change that would delegate the approval of Policies, procedures and standing orders to the Practice Oversight Committee and not bring those to the Board.</p> <p>2. Updated UNMMG Dental ASC Bylaws Dr. Phillips also presented a clean and red-line version of the Dental ASC Bylaws which was provided in advance to the Board.</p>	<p>changes to the Charter of the Practice Oversight Committee including the change to have an Executive Medical Director. Dr. Elizabeth Lawrence made the motion and Dr. James Chodosh seconded. The motion passed with no further discussion or objections.</p> <p>Dr. Richards called for a motion to approve the updated Bylaws for the Dental ASC which was moved by Dr. Arndt. The motion was seconded by Dr. Elizabeth Lawrence. The motion passed with no further discussion or objections.</p>
VIII.	Vote to go into Executive Session (Michael Richards, M.D.)	Action
	<p>Vote to go into Executive Session for the following purposes:</p> <p><i>A. Discussion and, where appropriate, determination of matters involving information, proceedings, or actions covered by the confidentiality protections of the New Mexico Review Organization Immunity Act, § 41-91-1 et seq., NMSA 1978, as provided in Section 5(10) of the UNMMG's Open Meetings Policy.</i></p> <p><i>B. Portions of meetings of the Board of Directors where strategic and long-range business plans, trade secrets, or institutional compliance program matters are</i></p>	<p>Dr. Michael Richards requested a motion to convene into Executive Session. Dr. Christopher Arndt made the motion and Dr.</p>

	discussed. C. Discussion of limited personnel matters (specifically, discussion of investigation and consideration of complaints against individual employees) and matters subject to attorney-client privilege pertaining to threatened or pending litigation, governmental investigation, administrative proceeding, arbitration proceeding, mediation, in which the Corporation is or may be before a participant.	Elizabeth Lawrence seconded. The motion passed with no objection.
IX.	Vote to Reconvene into Open Session (Michael Richards, M.D.)	Action
	A. Certification that only those matters described in Agenda Item VIII above were discussed in Executive Session and, if necessary, final action with regard to those matters will be taken in Open Session.	The motion to reconvene and certify Executive Session matters was motioned and approved by the quorum.
X.	Meeting Adjourned (Michael Richards, M.D.)	Action
	There being no further business, Michael Richards, M.D. requested a motion to adjourn the Regular Session of the UNM Medical Group Board of Directors at 10:01am.	Dr. Michael Richards requested a motion to adjourn which was motioned by Dr. Elizabeth Lawrence and seconded by Dr Christopher Arndt. The motion carried with no discussion or opposition.


 Mr. Cory McDowell, Board Secretary

6/12/24
 Date


 Ms. Laura Lerdall, Scribe

6.12.24
 Date