

**Regular Meeting of the Board of Directors  
Minutes  
February 14, 2024  
8:00am – 10:00am  
Via Zoom**

MEMBERS PRESENT: Patricia Finn, M.D. (Chairperson)  
James Chodosh, M.D.  
Chandra Cullen, M.D.  
Dale Dekker, AIA  
Nancy Joste, M.D.  
Elizabeth Lawrence, M.D.  
Michael Richards, M.D.  
Aimee Smidt, M.D.  
Mark Unruh, M.D.

MEMBERS ABSENT: Christopher Arndt, M.D.

OFFICERS PRESENT: Gary Mlady, M.D., Interim President & CEO  
Jill Klar, COO  
Jennifer Phillips, M.D., CMO  
Jared Udall, CFO  
Cory McDowell, Secretary

OFFICERS ABSENT: N/A

OTHERS PRESENT: Renee Ayala  
Andy Baatz  
Laura Comstock  
Kristin Gates  
Helen Villarreal-Nielsen  
Deborah Stephenson  
John-Paul Montoya  
Donna Sigl, MD  
Betty Chang, MD  
Rebecca Napier  
Angela Vigil  
Matthew Rosebrough  
Erica Richards  
Richard Fortescue  
Quinn Mander  
Debra Padilla  
Jessa Zenor-Mckelvey  
Laura Lerdall (Scribe)

GUESTS: N/A

<b>I.</b>	<b>Call to Order and Confirmation of Quorum (<i>Patricia Finn, M.D.</i>)</b>	<b>Action</b>
	<p>Dr. Patricia Finn called the meeting to order at 8:03am.</p> <p>Quorum was noted.</p>	
<b>II.</b>	<b>Opening Comments (<i>Patricia Finn, M.D.</i>)</b>	<b>Information</b>
	<p>Dr. Patricia Finn welcomed attendees to the meeting. Dr. Finn reflected on her goals and dreams of coming to New Mexico which includes the integration of scientific discovery with health equity, keeping the patient at the center as we train the next generation for our local and global community and nothing embodies that more than all of the people in attendance in person and online today with their commitment. We really are one when I think about the School of Medicine, the Hospital, our mission. And so it's really on this day of Valentine's Day that I want to underscore, but I want to bring to our attention that we have a very dedicated team and a lot of work to do. Our mission is pure; we're here for it and let's get to work.</p> <p>Dr. Finn also welcomed the new Board Members Dale Dekker, Dr. Chandra Cullen and Dr. Nancy Joste to the meeting.</p>	
<b>III.</b>	<b>Approval of Consent Agenda (<i>Patricia Finn, M.D.</i>)</b>	<b>Action</b>
	<p>Dr. Patricia Finn presented the following items for approval as part of the Consent Agenda:</p> <ul style="list-style-type: none"> <li>A. Finance Committee Meeting Minutes for: <ul style="list-style-type: none"> <li>1. December 6, 2023</li> </ul> </li> <li>B. Operations Committee Minutes <ul style="list-style-type: none"> <li>1. November 29, 2023</li> </ul> </li> <li>C. COO/CMO Report</li> </ul>	<p>Dr. Patricia Finn requested a motion to approve the consent agenda. Dr. Elizabeth Lawrence made the motion &amp; Dr. James Chodosh seconded the motion. Motion carried with no discussion or opposition.</p>
<b>IV.</b>	<b>Approval of Board Meeting Minutes (<i>Patricia Finn, M.D.</i>)</b>	<b>Action</b>
	<p>Dr. Patricia Finn presented the UNMMG Board Meeting minutes for the December 13, 2023 meeting for approval.</p>	<p>Dr. Patricia Finn requested a motion to approve the December 13, 2023 meeting minutes. Dr. James Chodosh made a motion to approve and Dr. Elizabeth Lawrence seconded the motion. Motion</p>

		carried with no opposition or discussion.
<b>V.</b>	<b>Vote to Approve Minutes of the Special Meeting of the Board of Directors (Open Session) held on January 16, 2024 (Patricia Finn, M.D.)</b>	<b>Action</b>
	Dr. Patricia Finn presented the Open Session minutes from the Special Meeting of the UNMMG Board Meeting (Open Session) held on January 16, 2024 for approval.	Dr. Patricia Finn requested a motion to approve the January 16, 2024 Special Meeting of the UNMMG BOD minutes. Dr. James Chodosh made a motion to approve and Dr. Nancy Joste seconded. The motion passed with no discussion or objections.
<b>VI.</b>	<b>Public Comment</b>	<b>Information</b>
	Dr. Patricia Finn asked if there was any public comment for this meeting.  No public comment was received for this meeting.	
<b>VII.</b>	<b>Administrative Reports</b>	<b>Action</b>
	<p><b>A. Chief Financial Officer Report (Jared Udall)</b></p> <p><b>1. Financial &amp; Revenue Cycle Report (Action)</b> Mr. Udall presented Financial Highlights through December 2023 reviewing slides that were provided in advance to the Board. Anticipated results from January 2024 were also shared.</p> <p>Discussion followed.</p>	Dr. Patricia Finn called for a motion to accept the Financial and Revenue Cycle Report which was so moved by Dr. James Chodosh and seconded by Dr. Elizabeth Lawrence. The motion was passed with no objections.

**2. Whitecap Request (Jared Udall) (Action)**

Mr. Udall summarized the Whitecap Consulting request to fund \$272,000 for UNM Health System Funds Flow and UNMG School of Medicine Clinical Faculty Compensation Planning. This amount reflects UNMMG’s portion of the Health System split of 16% of \$1.7M.

The Description and Rationale was defined as follows and required UNMMG Board for awareness and approval the transaction authority over \$100,000 of an unbudgeted expense:

*University of New Mexico Health System (UNM HS) and the UNM School of Medicine (SOM) have recently completed an assessment of funds flow model and faculty compensation plan that has shown opportunities to improve alignment of the current models to our overall institutional goals and industry leading practices. The Agreement with Whitecap would support the development and implementation of a new model for the clinical funds flow for professional services and mission support between the UNM Health System clinical entities, which include UNM Hospital, UNM Medical Group and Sandoval Regional Medical Center, and the SOM. This new approach will also include developing and implementing a new or modified model of the compensation structure for the SOM clinical faculty. The intent of this work would be to standardize the funds flow and compensation models and to more closely align those with industry benchmarks.*

At the time of constructing the budget, this expense was on the horizon for awareness however, the shared expenses was unknown and will be added to the management company expense.

**3. Revenue Cycle Report (John-Paul Montoya) (Information)**

Mr. John-Paul Montoya presented the Revenue Cycle highlights and the Summary for Revenue Cycle Coding for attendees with slides provided in advance to the Board.

Questions ensued related to the relevance of HURON and IDX optimization process and timeframe and timeline of the course we’re following.

Discussion followed.

**B. Chief Executive Officer Report (Gary Mlady, M.D.) (Information)**

Interim President and CEO Dr. Gary Mlady presented slides to the attendees which were provided to the Board in advance of the meeting.

Dr. Mlady thanked Laura Lerdall for finding a meeting space that optimized acoustics for attendees in person and online as well as feeding everyone in attendance.

Dr. Mlady congratulated the Truman Health Services Pharmacy for the 100% pass and full accreditation of the URAC Audit on January 10, 2024.

Dr. Patricia Finn called for a motion to accept the Whitecap Request as presented and defined which was so moved by Dr. Nancy Joste and seconded by Dr. James Chodosh. The motion was passed with no objections.

Dr. Mlady acknowledged that for the third year in a row, UNM Medical Group, Inc. received the New Mexico Family Friendly Business Platinum Designation in 2024.

We have started doing InterPro Consultations successfully thanks to the leadership of Dr. Alex Schevchuck of the Telehealth Team. Further rollouts are coming.

Clinic expansion partnership in Las Cruces, Dona Ana County and partnership with Planned Parenthood.

Consulting engagement of Whitecap Health Advisors is underway of Two Components consisting of Funds Flow and Faculty Compensation.

**C. Physician Advisory Group (PAG) Update (*Elizabeth Lawrence, M.D.*) (Information)**

Dr. Lawrence provided an update on recent PAG meetings and introduced the PAG Chair-Elect Chandra Cullen, MD to attendees. Early initiatives include scrubbing attendance records and knowing who is attending from each department; focusing this year to hear more from those front line positions; focusing on work groups of Outpatient, Inpatient, OR and IT and designating some new leaders with a working meeting coming up. There was also a terrific presentation on Funds Flow from Dr. Michael Richards at one of the recent meetings.

Dr. Lawrence also welcomed Dr. Chandra Cullen, PAG Chair-Elect to the Board Meeting.

The UNMMG BOD Acknowledged PAG Chair-Elect, Dr. Chandra Cullen.

**D. Updated Policies, Procedures, Standing Orders and Privilege Sets (*Jennifer Phillips, M.D.*) (Action)**

Dr. Phillips presented the Updated Policies, Procedures, Standing Orders and Privilege Sets for approval by the Board which was provided to them in advance of the meeting. The New and Updated Policies and Standing Orders included:

New Policies and Procedures:

- 14004 – Hepatitis C Treatment via Mobile Unit
- 11120 – Critical Tests and Critical Results Reporting shared


Updated Policies and Procedures:

- 11516 – Research, Teaching, and Publication Activities
- 11011 – Medication Storage for SBHC Clinics
- 11009 – Temperature Excursion Management at SBHCs for Medication/Point of Care Testing
- 11221 – Medication and Solution Administration


A call for a motion to accept the New Policies and Procedures, Updated Policies and Procedures and Standing Orders was made. Dr. James Chodosh made the motion, Dr. Elizabeth Lawrence seconded. The

	<ul style="list-style-type: none"> <li>• POCT – 004 Clinitek Status Connect</li> <li>• Attachment Clinitek Quality Control SOP</li> <li>• POCT – 009 Urine Pregnancy Test</li> </ul> <p><u>Standing Orders:</u></p> <ul style="list-style-type: none"> <li>• Standing Order Medication Abortion prior to confirmed intrauterine pregnancy</li> </ul> <p><b>E. CMO Quality Report (Jennifer Phillips, MD)</b></p> <p>Dr. Phillips presented the CMO Quality report for approval by the Board which was provided to them in advance of the meeting. The dashboard is under maintenance and looked slightly different this time.</p> <p>Dr. Mlady noted that the Patient Experience of 48% is amazing and above any other goal in the institution.</p>	<p>motion carried with no discussion or objection.</p> <p>A call for a motion was made to accept the CMO Quality Report was made. Dr. James Chodosh made the motion and Dr. Mark Unruh seconded the motion. The motion carried with no discussion or objection.</p>
<b>VIII.</b>	<b>Vote to go into Executive Session (Patricia Finn, M.D.)</b>	<b>Action</b>
	<p>Vote to go into Executive Session for the following purposes:</p> <p>A. <i>Discussion and, where appropriate, determination of matters involving information, proceedings, or actions covered by the confidentiality protections of the New Mexico Review Organization Immunity Act, § 41-91-1 et seq., NMSA 1978, as provided in Section 5(10) of the UNMMG’s Open Meetings Policy.</i></p> <p>B. <i>Portions of meetings of the Board of Directors where strategic and long-range business plans, trade secrets, or institutional compliance program matters are discussed.</i></p> <p>C. <i>Discussion of limited personnel matters (specifically, discussion of investigation and consideration of complaints against individual employees) and matters subject to attorney-client privilege pertaining to threatened or pending litigation, governmental investigation, administrative proceeding, arbitration proceeding, mediation, in which the Corporation is or may be before a participant.</i></p>	<p>Dr. Patricia Finn requested a motion at 9:03am to convene into Executive Session. Dr. Chandra Cullen made the motion and Dr. James Chodosh seconded. The motion passed with no objection.</p>
<b>IX.</b>	<b>Vote to Reconvene into Open Session (Patricia Finn, M.D.)</b>	<b>Action</b>
	<p>A. <i>Certification that only those matters described in Agenda Item VI above were discussed in Executive Session and, if necessary, final action with regard to those matters will be taken in Open Session.</i></p>	<p>The motion to reconvene and certify Executive</p>

		Session matters was motioned and approved by the quorum.
<b>X.</b>	<b>Meeting Adjourned (Patricia Finn, M.D.)</b>	<b>Action</b>
	There being no further business, Chairperson Patricia Finn, M.D. requested a motion to adjourn the Regular Session of the UNM Medical Group Board of Directors at 10:08am.	Dr. Patricia Finn requested a motion to adjourn which was motioned by Dr. James Chodosh and seconded by Dr Mark Unruh. The motion carried with no discussion or opposition.

  
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 Mr. Cory McDowell, Board Secretary

4/10/24  
 Date

  
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 Ms. Laura Lerdall, Scribe

4.10.24  
 Date