

SRMC Board of Directors Annual Meeting Minutes

December 20, 2017

9:00 a.m. - 11:00 a.m.

UNM Sandoval Regional Medical Center, Board Room

Teleconference 505-994-7187

Rio Rancho, New Mexico

1.0	CALL TO ORDER AND CONFIRMATION OF QUORUM	
	Dr. Roth called the meeting to order and a quorum was confirmed at 9:05 a.m.	Accept as information
2.0	VOTE TO APPROVE THE AGENDA	
	Dr. Roth presented the Agenda to the Board for review.	Upon a motion and a second, the Board voted to approve the agenda. Motion passed unanimously.
3.0	VOTE TO APPROVE THE MINUTES OF OCTOBER 25 & NOVEMBER 22, 2017	
	Dr. Roth presented the Minutes to the Board for approval.	Upon a motion and a second, the Board voted to approve the minutes. Motion passed unanimously.
4.0	PUBLIC COMMENT	
	None	
5.0	ANNOUNCEMENTS/BOARD COMMENTS/QUESTIONS	
	<ul style="list-style-type: none"> - Dr. Roth welcomed Director Martha McGrew - Ms. Silva-Steele thanked and wished farewell to Correen Bales and Melissa Romine who are embarking on a new journey. Melissa will remain with the Health System as the Health System Director of Marketing and Communications. - Ms. Silva-Steele announced that Dr. Zamora's term as Chief of Staff (CoS) will be ending on January 31, 2018 and welcomed Dr. Matt Wilks who has been appointed as CoS beginning February 1, 2018. - Charlotte Garcia commended the leadership team at SRMC for keeping positive and keeping the Board apprised of changes and happenings within the hospital. 	Accept as information
6.0	REPORTS FROM SRMC COMMITTEES	
6.1	<u><i>FY17 Financial Audit Report</i></u> John Kennedy and Jaime Cavin of KPMG provided a verbal update on the FY17 audit results.	Accept as information
6.2	<u><i>Finance Committee</i></u> Dr. Richards provided an update from the December 20, 2017 meeting and presented the minutes of October 18 and November 22, 2017 for acceptance.	Upon a motion and a second, the Board voted to approve the minutes. Motion passed unanimously.
6.3	<u><i>Performance Incentive Policy</i></u> Correen Bales presented the policy and stated that the policy was	Upon a motion and a

6.4	<p>originally presented to the Board in September. The Board requested some changes in language which has now been updated.</p> <p><u>Compliance Committee</u> Darlene Fernandez stated that non-UNM Board members are required to complete HIPAA, Code of Ethics and Compliance training on an annual basis as a CMS requirement and are required to complete a Compliance Attestation.</p>	<p>second, the Board voted to approve the policy. Motion passed unanimously.</p> <p>Accept as information</p>
6.5	<p><u>Patient Safety and Quality Committee</u> Joanna Boothe provided an update from the November 16, 2017 meeting and presented the minutes of May 18, July 20 & September 21, 2017 for acceptance.</p>	<p>Upon a motion and a second, the Board voted to accept the minutes. Motion passed unanimously.</p>
7.0	FINANCIAL REPORT	
	<p>Ms. Fernandez reviewed the SRMC Financial Dashboard for month ended November 2017 and the financials for FY17 five months ending November 2017. Please refer to the December 20, 2017 financial presentation for detailed information.</p>	<p>Accept as information</p> <p>Notify Board members of opportunities for education and training to better understand healthcare finance.</p>
8.0	SRMC BOARD OF DIRECTORS INITIATIVES	
8.1	<p><u>Resolutions</u> Ms. Silva-Steele presented and reviewed the following Resolutions with recommendation for approval by this Board.</p> <ol style="list-style-type: none"> 1. Resolutions Electing Officers 2. Resolutions Appointing Members of Executive Committee 3. Resolutions Nominating Directors of UNM Sandoval Regional Medical Center, Inc. 4. Resolutions Appointing and Reaffirming Members of the Finance/Strategic Planning Committee 5. Resolutions Appointing and Reaffirming Members of the Audit and Compliance Committee 6. Resolutions Adopting Amended and Restated Charter for Patient Safety Quality Committee and Appointing Members Thereof 	<p>Upon a motion and a second, the Board voted to approve the Resolutions. Motion passed unanimously.</p>
8.3	<p><u>Patient Safety and Quality Committee (PSQC) Charter</u> Joanna Boothe presented and reviewed the PSQC Charter with recommendation for approval by this Board.</p>	<p>Upon a motion and a second, the Board voted to approve the PSQC Charter. Motion passed unanimously.</p>
9.0	CEO REPORT	
	<p>Ms. Silva-Steele presented the CEO report and provided a verbal update. The full report is included in the packet.</p>	<p>Accept as information</p>
10.0	CLOSED SESSION	
	<p>Motion was made to close the Open Session and convene in Closed Session; the motion was seconded and passed unanimously.</p>	<p>Accept as information</p>

11.0 RECONVENE IN OPEN SESSION			
Certification that those matters discussed in Closed Session and issuance of final action of such items.			
11.1	New Applicants		Upon a motion and a second, the Board voted to approve New Applicants for Anison thru Varney. Motion passed unanimously.
	Anison, Claudia J., MD	Medicine/Internal Medicine Medicus	
	Dubey, Neeraj, MD	Medicine/Neurology Net Med Xpress	
	Jagdeo, Bridgette, AA-C	Hospital Based/Anesthesiology UNM	
	Hoch, Benjamin, MD	Hospital Based/Pathology UNM	
	Joshi, Mandip, MD	Surgery/General Surgery Davita	
	Kulik, Tobias, MD	Medicine/Neurology UNM	
	Montoya, Johnelle, PA-C	Medicine/PA/Family Medicine UNMMG	
	Obrecht, Amy, AA-C	Hospital Based/Anesthesiology UNM	
	Quintana, Ashley, CNP	Medicine/CNP UNMMG	
	Varney, Kim, AA-C	Hospital Based/Anesthesiology UNM	
11.2	Reappointments		Upon a motion and a second, the Board voted to approve reappointments for Argyropoulos thru Zych. Motion passed unanimously.
	Argyropoulos, Christos,	Medicine/Nephrology UNM	
	Bordegaray, Nichole, MD	Hospital UNM	
	Bui, Emily, MD	Hospital UNM	
	Candelaria, Lionel, DDS	Surgery/Oral Surgery PSA	
	Craig, Karen, MD	Hospital Based/Radiology UNM	
	Crandall, Cameron, MD	Hospital Based/Emer Med UNM	
	Cushnyr, Brad, MD	Hospital Based/Radiology UNM	
	Evans, Daniel, MD	Medicine/Psychiatry UNM	
	Gaffney, Robyn, MD	Hospital Based/Pathology UNM	
	Keiler-Green, MD	Hospital Based/Emer Med UNM	
	Lomo, Lesley, MD	Hospital Based/Pathology UNM	
	Lovato, Christina, MD	Medicine/Endocrinology UNM	
	Mason, Andrew, MD	Medicine/Gastroenterology SW Gastro	
	McCormick, Anita, CRNA	Hospital Based/Anesthesiology UNM	
	Minoletti, Sherry, PA-C	Medicine/PA/Medicine UNMH	
	Mitchell, Katrine, DPM	Surgery/Podiatry Comm.	
	Morrison, Kay, PhD	Medicine/Psychology UNM	
	Saeed, Ali, MD	Medicine/Pulmonary UNM	
	Shin, Peter, MD	Surgery/Neurosurgery UNM	
	Singh, Pooja, MD	Medicine/Nephrology UNM	
	Smith, Timothy, PA-C	Surgery/Otolaryngology UNMMG	
	Springfield, Elizabeth P., AA-	Hospital Based/Anesthesiology UNM	
	Stepenaskie, Shelly, MD	Hospital Based/Pathology UNM	
	Syme, William, MD	Surgery/General Surgery Comm.	
	Wachter, David, MD	Hospital Based/Emer Medicine UNM	
	White, Jenna, MD	Hospital Based/Emer Medicine UNM	
	Williamson, Susan, MD	Hospital Based/Radiology UNM	
	Wood, Bryan, MD	Medicine/Hospitalist UNM	
	Young, Elizabeth, MD	Hospital Based/Radiology UNM	
	Zych, Nancy, PA-C	Surgery/Vascular Surgery UNMH	

11.3	Expansions			Upon a motion and a second, the Board voted to approve expansions for Biggs thru Williams. Motion passed unanimously.
Biggs, Sean, MD	Hospital Based/Radiology • Moderate Sedation	UNM		
Gutjahr, Christopher, MD	Hospital Based/Radiology • Moderate Sedation	UNM		
LeBaron, Ryan, MD	Hospital Based/Radiology • Moderate Sedation	UNM		
Williams, Kevin, MD	Hospital Based/Radiology • Moderate Sedation	UNM		
11.4	Resignations & Application Withdraws			Accept as information
Chukwurah, Uchenna, DPM	Surgery/Podiatry	Comm	Application not returned	
Deaton, Benjamin, MD	Medicine/Int Med	UNM	Separated from Locum group	
Hagen, Jeffrey, DMD	Surgery/Oral Surgery	PSA	Does not wish to reappoint	
Veesart, Janet, MD	Hospital Based/Emer Med	UNM	Does not wish to reappoint	
<p>Dr. Roth, Chairman of the Board, stated for the record that only the categories listed in Item X of the Open Agenda were discussed and/or determined in Closed Session and asked for a Motion to be made that the Board ratify the actions taken in Closed Session, which includes, but is not limited to, the Medical Staff Privileges and Committee Meeting Minutes and Strategic and long range business plans of the Corporation's hospital, as presented.</p>				
12.0 ADJOURNMENT/NEXT MEETING				
<p>Motion was made to adjourn the meeting, second; unanimously approved. Meeting adjourned at 11:15 a.m.</p> <p>The next meeting will be held on February 21, 2018 at 9:00-11:00 a.m., Teleconference at 505-994-7187.</p>				
MEMBERS/GUESTS IN ATTENDANCE				
<p>Board Members Present: Dr. Paul Roth Dr. Michael Richards Dr. Martha McGrew Mr. Jerry Geist Mr. Donnie Leonard Ms. Joanna Boothe Ms. Maxine Velasquez Ms. Charlotte Garcia</p>	<p>Staff Members Present: Ms. Jamie Silva-Steele Ms. Darlene Fernandez Ms. Correen Bales Ms. Melissa Romine</p>	<p>Guests Present: Ms. Emilee Soto Mr. Scot Sauder Dr. Matthew Wilks John Kennedy (KPMG) Jaime Cavin (KPMG)</p>		
<p>Minutes Recorded By: Ms. Geraldine Vallejos</p>				