



To: All Potential Offerors
From: Anna Silva, Procurement Specialist
Date: October 10, 2019
Subject: RFP P412-20, Programmable Shunts and Catheters; Addendum #1

Please add this Addendum #1 to the original RFP documents. It shall be the responsibility of the interested Offerors to adhere to any changes or revision to the RFP as identified in this Addendum #1.

The following clarification shall become permanent and made part of the procurement file.

1. Section II 2.1 Forms and Exhibits. States proposals should be completed without delineations, alterations, or erasures. Are redlines permitted on RFP, and/or terms and conditions?

The RFP cannot be altered and redlining of terms and conditions occur at the time of the contracting process. The contracting process would only occur if a potential award or award is made to an Offeror(s).

2. Section III Standard Terms and Conditions. Could we submit our Standard T&Cs/Product Warranty as well? Or add some line about any agreement regarding the sale of Programmable Shunts, Catheters and EVD's is subject to the negotiation and execution of a mutually agreeable agreement by the parties?

The RFP cannot be altered and redlining of terms and conditions occur at the time of the contracting process. The contracting process would only occur if a potential award or award is made to an Offeror(s).

3. Section 3.19 F.O.B. requires FOB Origin. Will a company be excluded from this RFP if destination is not available?

If shipping is part of the minimum requirements, it may be possible that your company would be deemed non-responsive if it does not comply with minimum requirements.

4. Section 3.13 Confidentiality. Price of products – Will pricing provided by offeror be available for the public to see as per RFP states, “do not identify pricing as confidential”?

UNM Hospitals is a public entity and follows the procurement laws of the State of New Mexico. The Inspection of Public Records Act does not allow pricing to be confidential. If an IPRA is made to disclose pricing, we can provide reasonable notice in order to afford Contractor the opportunity to take legal action to prevent disclosure.

5. Section 4.4 Certificate of Insurance. If a COI is not provided COI, will this exclude Offeror from the RFP process?

A Certificate of Insurance must be provided if you will be on property and to ensure each company maintains product liability insurance.

6. For Exhibits which are not applicable, please verify if offeror can specify "NOT APPLICABLE" on the summary as well as exhibits?

If Exhibits are not applicable, you may indicate on the exhibit that it is "not applicable".

7. Please provide last 12 month shunt spend, as well as Neuro spent.

UNMH will not provide this information.

If there are any questions or inquiries in relation to this Addendum #1, Offerors may contact Anna Silva at (505) 272-9571 or by email at amsilva@salud.unm.edu.