



THE UNIVERSITY OF NEW MEXICO ♦ HEALTH SCIENCES CENTER
UNM HOSPITALS

To: All Potential Bidders
From: Anna Roybal, Procurement Specialist
Date: April 4, 2016
Subject: Bid B76-16, On Site Instrument Maintenance

Please add this Addendum #1 to the original bid documents. It shall be the responsibility of the interested Bidders to adhere to any changes or revision to the RFP as identified in this Addendum #1. This documentation shall become permanent and made part of the procurement file.

Clarification

Question 1: Currently UNMH utilizes Censitrac as their inventory management system. Will the Instrument Management Facilitator be required to use or at any point in the future manage InfoDot in tandem with the Censitrac system?

Response 1: Yes the Instrument Management Facilitator will be required to use and/or manage InfoDot in tandem with the Censitrac system.

Question 2: As the current repair vendor we understand that each facility is unique and requires more or less repair service given the types and frequencies of each facilities OR procedures. What is the expectation where it concerns, how many trays per day, per facility?

Response 2: A 40 hour per week employee should be about to meet current volumes .

Question 3: What will be the process of couriering trays from OSIS or any UNMH off campus department that requires instrument repair service to the permanent on-location lab?

Response: This will be the responsibility of the Instrument employee who can utilize UNMH transportation service to pick up and transport the trays.

Response 3: Will UNMH be providing the electrical power outlets/shore power required to run the on-location lab?

Response: Yes, provided it is in-house.

If there are any questions or inquiries in relation to this Addendum #1, Bidders may contact Anna Roybal at (505) 272-9571 or by email at anroybal@salud.unm.edu.